



*P.O. Box 2150
Atlanta, GA 30301 2150*

Dear IBM Business Partner:

Congratulations on completing the IBM Multimedia course(s). When a multimedia course is successfully completed, the student will receive an engraved course completion tag to attach to an attractive plaque. Each plaque has space for ten course completion brass tags and will be mailed directly to students. After completing a tenth course (plaque full), you will automatically receive a new plaque.

Enclosed please find the appropriate tag(s). Your personalized plaque will be mailed directly to you within 6-8 weeks from receipt of this letter.

Please continue to use IBM Education and Training as your source for training in the future. If you have any questions regarding the plaque process, please contact IBM Education and Training Enrollment department at 1-800-937-3737.

Enclosure